



## WATER SKI WAKEBOARD ONTARIO

### **Quest for Gold – Ontario Athlete Assistance Program 2018-2019**

### **ATHLETE SELECTION CRITERIA**

- 1.0** *Quest for Gold* – Ontario Athlete Assistance Program 2018-2019 (OAAP) is funded by the Government of Ontario, through the Ministry of Tourism, Culture and Sport (MTCS), and operated through the Sport, Recreation & Community Programs Division. The overarching goal of the *Quest for Gold* – OAAP is directly related to the High Performance Sport goal of the *Canadian Sport Policy* – that Canadians are systematically achieving world-class results at the highest levels of international competition – by improving the performance and number of Ontario athletes performing at the national and international level, thereby contributing to the improved performance of Canada at international competitions.

Specific objectives of the program are:

- a) To help athletes continue their pursuit of athletic excellence at the highest levels of national and international competition;
- b) To encourage athletes to stay in Ontario to live and train;
- c) To compensate athletes for earnings lost while training;
- d) To enable athletes to successfully pursue excellence in sport while fulfilling their educational goals;
- e) To increase athlete access to improved high performance coaching; and
- f) To enhance training and competitive opportunities available to athletes.

The intent of the OAAP is to provide funding to individual athletes in the sport's Train to Train and Train to Win categories based on their demonstrated commitment to high performance sport, allowing them to continue to pursue athletic excellence at the highest levels of national and international competition. **Only those athletes that meet the required minimum performance standard detailed in this Selection Criteria will be considered for this program.** Ideally an athlete will first receive a Quest for Gold "Ontario Card" for 1 to 3 years, which will allow them to train towards the goal of a national team position in subsequent years. Once an Ontario athlete reaches the national level and becomes a recipient of Sport Canada's carding program, they become eligible for the Quest for Gold "Canada Card". Athletes who are not planning to train towards this level of competition should not apply for this program.

#### **2.0 How does it work?**

In accordance with the OAAP guidelines, WATER SKI WAKEBOARD ONTARIO develops sport-specific selection criteria and forms a Selection Committee that will apply these criteria. The top-ranked athletes, based on the criteria, will be awarded Ontario Card status in 2018-2019. This Selection Criteria has been approved by the Board of Directors and reviewed by MTCS staff. Nominated athletes will be required to sign and comply with an Athlete Agreement between the athlete and WATER SKI WAKEBOARD ONTARIO. Carding status will be for one year starting April 1, 2018 ending March 31, 2019.

- 2.1** For 2018-2019, the MTCS has allocated WATER SKI WAKEBOARD ONTARIO a total of 6 Ontario cards (split evenly as 3 male and 3 female Cards).

WATER SKI WAKEBOARD ONTARIO has also decided to exercise the option made available by MTCS to split up to 30% of its carding allotment (i.e. issue ½ cards in designated categories).

A minimum of 70% of the Ontario Cards will be allocated to what the MTCS defines as junior-aged athletes (11 to 22 years of age). A maximum of 30% of the Ontario Cards may be allocated to athletes no longer eligible for "junior athlete" status, (athletes 23 and over).

2.2 As a result, the 6 cards issued to WATER SKI WAKEBOARD ONTARIO will be allocated as follows:

	Male	Female
Full Cards – 4	2	2
Half Cards – 2 full cards = 4 half cards	2	2

Cards will be specifically allocated to the following categories/disciplines:

Category	Number of cards
BAREFOOT	2 Full Cards (1 male, 1 female)
TRADITIONAL	2 Full Cards = 4 Half Cards (2 male, 2 female)
WAKEBOARD	2 Full Cards (1 male, 1 female)

An athlete's age will be determined as of: January 1, 2019)

2.3 The Selection Committee, as approved by the WATER SKI WAKEBOARD ONTARIO Board of Directors is comprised of the following members:

Steph Collins	Traditional Chair
Mike Spence	Secretary / Barefoot Chair
Erika Langman	Marketing Director

### How much funding is available?

The exact level of funding for the 2018-2019 carding year will be determined by the MTCS after the total number of athletes nominated for Ontario Card status has been determined. Funding will be released prior to March 31, 2019.

### How will the WATER SKI WAKEBOARD ONTARIO Selection Committee decide who receives funding?

The WATER SKI WAKEBOARD ONTARIO Selection Committee will use the Ministry of Tourism, Culture and Sport Eligibility Criteria and the Sport Specific Selection Criteria detailed below to determine which athletes will be nominated for Ontario Card status in 2018-2019:

### 3.0 Ministry of Tourism, Culture and Sport Eligibility Criteria:

All athletes must meet the Ministry of Tourism, Culture and Sport's minimum athlete eligibility criteria:

- Athlete must be a Canadian citizen or permanent resident (previously known as a Landed Immigrant).
- Athlete must be a permanent resident of Ontario **for one year prior** to his/her nomination for carding status, (and continue to be a permanent resident throughout the term of the agreement).
- Athletes who have achieved Canada Card status (carded by Sport Canada) are not eligible for Ontario Cards.
- Athletes must be living in and continuing to train in Ontario.

### 3.1 Residency Exceptions:

Exceptions to these criteria, known as a “Residency Exception” will be considered **on a case specific basis by the WATER SKI WAKEBOARD ONTARIO** Selection Committee provided that the athlete can substantiate in writing that:

- (a) He/She cannot receive the required level of training in Ontario and is out of the province **temporarily** during the year (i.e. due to lack of facilities, coaching, competitions);
- (b) He/She must attend a post-secondary institution out-of-province either because the course of study is not offered by an Ontario institution; or
- (c) It is more financially feasible to attend a post-secondary institution out-of-province, or other extenuating circumstances that require the athlete to be out of the province.

Any change in an athlete’s residency status must be communicated in writing to the PSO/MSO immediately.

The onus is on the athlete to demonstrate that he/she needs to be out-of-province for one of the above reasons. **The athlete must submit written documentation to the WATER SKI WAKEBOARD ONTARIO by no later than 25 January, 2019, clearly indicating how they meet a residency exception(s).**

Athlete’s applying for a Residency Exception related to exception (a) above, who are training at an NSO-approved National Training Centre MUST include a letter from the NSO outlining their support for the athlete, the progress the athlete is making and the athlete’s potential to make the national team level. Additional documentation may include, but shall not be limited to an explanation of why the athlete is training out of province, whether or not the athlete was formally invited by the NSO, what additional opportunities are being made available beyond those provided in Ontario; and any other information that will illustrate that the athlete is receiving enhanced training while still meeting all obligations of the WATER SKI WAKEBOARD ONTARIO.

### 3.2 Length of time living outside Ontario:

Athletes living outside Ontario for more than 30 consecutive days within the ministry fiscal year 2017-2018 for athletic or academic purposes must demonstrate, to the satisfaction of the PSO/MSO Selection Committee that appropriate training programs are in place and are being monitored by the PSO/MSO. The onus is on the athlete to:

1. Provide a written plan outlining their training and competition plans to the PSO/MSO prior to their departure from Ontario, as part of their Residency Exception request (due 25 January, 2019); and
2. Adhere to the PSO/MSO-approved competition and training plan throughout the carding cycle. At a minimum, this requires regular monthly contact by the athlete with the PSO/MSO with their respective WSWO discipline representative and
3. Submit their regular quarterly training logs to the Water Ski Wakeboard Ontario office at office@wswow.ca to track progress against the PSO/MSO-approved competition and training plan

\*\*\*Athletes who were formally invited to and are currently participating in their NSO’s national team training program are exempt from this requirement.\*\*\*

### 3.3 Ministry criteria continued:

- Athlete must be a member in good standing with PSO/MSO and NSO where applicable;
- Athlete must have entered into a Sports Organization - Athlete Agreement with his or her PSO/MSO and must be in full compliance with the terms and conditions of that agreement;
- Athlete must have met all terms and conditions of any previous *Quest for Gold* Sports Organization – Athlete Agreements to the satisfaction of the PSO/MSO in order to be eligible for consideration in 2018-2019;
- Athlete must demonstrate a commitment and dedication to a proper training and competitive program, the goal of which is to continue to train towards a national team position and Sport Canada carding;

- Athlete's coach should be minimum Level 2 NCCP certified or trained status Competition Stream or the sport's equivalent in the Instruction Stream, or be engaged in completing this training, as determined by the PSO;
- Athlete must not be under a sanction that prohibits competition as per the Canadian Anti-Doping Policy;
- Athlete must be attending an educational institution full-time (i.e. elementary and secondary schools):
  - Exceptions will be made provided that the athlete can substantiate that his/her training will not allow for full-time attendance or if an athlete requires special needs that preclude full or part-time attendance (e.g. Athlete with a disability (AWAD) athlete);
- Athletes who have completed their area of study at the secondary level (i.e. high school) and who continue to train towards participation in major national or international competitions will also be considered;
- If eligible, the athlete must compete, and continue to compete solely for Ontario and/or Canada for one year from the date of the Minister's letter informing the athlete of acceptance into OAAP program, at Canada Games and other national competitions involving provincial team competitions;
- Athlete must not receive financial support from any other provincial/territorial athlete assistance program. This does not include academic scholarships, bursaries, student grants, student loans, social assistance, disability pensions, and other forms of financial assistance that have nothing to do with competitive sport.
- Eligibility will be limited to Ontario junior-aged athletes, ages 11-22 ("junior-aged" refers to chronological age, not a sport's specific age category - only exception is for PSO/MSOs using 30% of Ontario Card allotment for athletes older than 22 years of age who have been identified as a potential next generation national team athlete by the PSO/MSO's selection process.

**3.4 Residency Exemption for Military Families:** The one-year Ontario residency requirement is waived for any Ontario Card or Canada Card applicant who is a spouse or dependant of a: Regular Force member of the Canadian Forces; or Reservist currently deployed by the Canadian Forces into active service and who takes up residence in Ontario during the fiscal year. This means that eligible military family members now qualify for OAAP funding immediately upon becoming residents of Ontario. Please contact WATER SKI WAKEBOARD ONTARIO for more information if you are applying for this exemption.

- To be deemed a potential next generation national team athlete, the athlete must be age-eligible to compete on the national team in the year following receipt of Ontario Card funding.
- All athletes under the age of 18 must have their parent or legal guardian sign their OAAP application form. Cheques will be processed in the name of the eligible athlete.
- An athlete can only be nominated to receive *Quest for Gold* funding in one sport.

#### **4.0 Athletes funded through the Sport Canada AAP:**

Ontario athletes who have been nominated and accepted for funding through Sport Canada's AAP within the government of Ontario's fiscal year (April 1, 2018 to March 31, 2019) and who continue to meet AAP and OAAP eligibility requirements will automatically be considered for a *Quest for Gold* 'Canada Card'. MTCS will contact those athletes directly at the mailing and email addresses the athlete provided to Sport Canada. Athletes are solely responsible for ensuring that their contact information is kept accurate and up to date at all times.

An athlete who received Sport Canada AAP carding during any part of MTCS' fiscal year April 1, 2017 to March 31, 2018 and/or any part of fiscal year April 1, 2018 to March 31, 2019 and is no longer in receipt of Sport Canada Athlete Assistance shall not be eligible to receive *Quest for Gold* funding during fiscal year 2018-2019 (April 1, 2018 to March 31, 2019).

The intent of this rule is to prevent athletes whose performance levels and rankings no longer qualify them for Sport Canada carding from taking an Ontario Card from a future national-level athlete.

#### 4.1 **Canada Card Exception (CCE)**

Exceptions may apply to this rule (known as a **Canada Card Exception (CCE)**) and will be considered by the Ministry on a case-by-case basis. Exceptions may include, but may not be limited to logistical or administrative changes (e.g. reduction in Sport Canada carding allocation), injuries, etc.

It is the sole responsibility of the athlete to contact WATER SKI WAKEBOARD ONTARIO Selection Committee prior to 25 January 2019 to request a CCE. The athlete must submit, in writing, an explanation of why they have not been, or do not expect to be re-carded by their NSO. The submission must include a statement from the NSO, signed and dated on their letterhead, confirming that the athlete still has potential to return to the NSO's carding program in the future. It is the responsibility of the athlete to submit this letter to the PSO; the PSO NAME HERE will not obtain this letter from the NSO on the athlete's behalf.

WATER SKI WAKEBOARD ONTARIO will then contact MTCS in writing prior to the submission of the Athlete Nomination Form to seek individual Canada Card Exceptions. WATER SKI WAKEBOARD ONTARIO is not responsible for seeking a CCE for any athlete unless requested to do so by the athlete as detailed above.

#### 5.0 **National College Athletic Association (NCAA):**

On August 1, 2013, the NCAA revised their By-law that previously prevented an athlete from accepting grants from a governmental entity, such as Quest for Gold. Despite this change, any athlete considering an application to an NCAA institution is strongly encouraged to contact the NCAA Eligibility Center prior to applying for QFG funding.

The onus is entirely on the athlete to determine the impact of accepting OAAP funding on current or future NCAA eligibility and to decide whether or not to accept OAAP funding. The athlete will be required to acknowledge this onus and responsibility when signing the OAAP Ontario Card application form and agreeing to the related terms and conditions of the program. Athletes are strongly encouraged to contact the NCAA Eligibility Center to determine the impact of *Quest for Gold* - OAAP funding on current or future eligibility for a NCAA scholarship or on eligibility to compete in a non-scholarship NCAA sport.

National Collegiate Athletic Association                      [www.ncaa.org](http://www.ncaa.org)

NCAA Eligibility Center mailing address:

NCAA Eligibility Center   P.O. Box 7136, Indianapolis, IN 46207 Toll-free phone number (U.S. callers) -  
Customer service line – 877-262-1492 Phone number (international callers) - Customer service line – 317-223-0700

#### 6.0 WATER SKI WAKEBOARD ONTARIO **Athlete Selection Criteria:**

The following sport specific athlete selection criteria will be utilized in the identification, ranking and selection of athletes for Ontario Cards:

##### **W.S.W.O.TRADITIONAL**

##### **PROCESS BY WHICH ATHLETES WILL BE RANKED/SCORED/EVALUATED:**

Athletes to be considered for Quest For Gold must be members in good standing with Water Ski Wakeboard Ontario and hold a Water Ski Wakeboard Canada competitive license.

##### **ELIGIBLE AGES:**

Only athletes aged 13 to 21 as of January 1 2019 will be considered.

Athletes being considered will be rated and given points based on:

1. International Rankings as published by the International Water Ski Wakeboard Federation (IWWF).
2. Canadian Rankings as published by Water Ski Wakeboard Canada (WSWC).
3. Improvement of scores from the prior calendar year to the current calendar year.

Points based on Ranking List positions will be awarded for each event (slalom, trick, jump) the athlete competes in. The athlete must be ranked within the top 50 positions per event (or as may be published by the IWWF or WSWC), and must have an average season score (in each event being evaluated) equal to or greater than 50% of the best score posted by a skier in his/her division as published on the World Ranking List. These shall be the minimum performance standards for the athlete to be considered.

Where a skier is listed on more than one ranking list, the list closest to their age / division shall be the list used.

Overall scores will not be considered.

Those athletes with the highest total points achieved from the above criteria will be considered for final nomination.

**Points will be awarded as follows:**

**International Rankings:** 50 pts. for a 1 to 10 position, 30 for a 11 – 20 position, 20 for a 21-30 position, 15 for a 31-40 position, 10 for a 41–50 position

**Canadian Rankings:** 25 points for a 1 to 5 position, 20 for a 6 - 10 position, 10 for a 11-15 position, 7 for a 11-15 position, 5 for 16-20 position.

**Year-to-Year Score Improvement:** The average of the three best scores from Canadian Record Capable / World Ranking List tournaments, for each eligible event (S,T,J) will be used. In addition, scores attained at a Record Capable / World ranking list event held outside Ontario and sanctioned by the IWWF or WSWC may be considered provided that official tournament results are submitted by the athlete in accordance with their competitive license requirements and available at the time of evaluation. Points shall be awarded based on the following IWWF formulas for each of the three events:

a. For Slalom and Trick, a score out of 1000 is determined based on: (skier's average score improvement x 1000) / (top world score in their ranking list division).

b. For Men's Jump, a score out of 1000 is determined by: ((skier's average score improvement – 25) x 1000) / (top world score in their ranking list division - 25).

c. For Women's Jump, a score out of 1000 is determined by: ((skier's average score improvement – 17) x 1000) / (top world score in their ranking list division - 17).

Using a square function, each skier is assessed points based on their calculated performance (above). The formula is as follows:  $2^{((\text{skier's score above} / 100) - 1)}$ . ( Eg.  $2^{((850/100)-1)} = 2^{(8.5-1)} = 2^{7.5} = 181$  points.)

**W.S.W.O. BAREFOOT** - PROCESS BY WHICH ATHLETES WILL BE RANKED/SCORED/EVALUATED:

Athlete tournament scores, national and international rankings will be rated and points awarded for achieved positions (20pts. for a 1<sup>st</sup> place finish, 15 for a 2<sup>nd</sup>, 10 for 3<sup>rd</sup>, 7 for 4<sup>th</sup>, 6 for 5<sup>th</sup>, 5 for 6<sup>th</sup>, 4 for 7<sup>th</sup>, 3 for 8<sup>th</sup>, 2 for 9<sup>th</sup>, 1 for 10<sup>th</sup>). There must be a minimum of three competitors skiing in the age division for the event. (no points awarded for a skier placing "first" in a division skiing against only 1 or 2 skiers). Should the number of competitors in the division be less than three, the skier's score will be compared to scores from the next (higher) age division(s) until three or more scores can be compared for placement purposes. Only the best 4 scores, from each event, will be considered.

The skier must have an average season score (in each event being evaluated) equal to or greater than 50% of the best score posted by a skier in his/her division as published on the World Ranking List being used for determining ranking list positions.

Only rankings within the top 100 will be considered. Those athletes with the highest total points achieved will be considered for final nomination.

#### COMPETITIONS THAT WILL BE USED IN THE RANKING PROCESS:

Regional / Local Barefoot Water Ski Competitions

Provincial Barefoot Water Ski Championships,

Canadian National Barefoot Water Ski Championships,

World Barefoot Water Ski Championships,

In addition, scores attained at an event held outside Ontario and sanctioned by the IWSF or Water Ski Canada may be considered provided that official tournament results are submitted by the athlete in accordance with their competitive license requirements and available at the time of evaluation.

#### EACH ATHLETE MUST ENTER INTO AN ATHLETE AGREEMENT WITH Water Ski & Wakeboard Ontario (AGREEMENT TO BE SUPPLIED BY W.S.W.O. TO THE ATHLETE)

Each nominated athlete must sign the Athlete Agreement letter set forth by Water Ski & Wakeboard Ontario.

In addition to the above evaluation elements, the W.S.W.O. selection committee will also consider the following in selecting athletes for nomination.

Overall commitment to the sport of barefoot water skiing

In addition to the above evaluation elements, the W.S.W.O. selection committee will also consider the following in selecting athletes for nomination. 1 point (1) will be awarded for each element or sub element. A total of 12 points are available.

Overall commitment to the sport of barefoot water-skiing. (1)

Demonstrated commitment to quality training during the season (1) and during the off-season. (1)

Qualified for Provincial, (1) Regional (1) and National Championships(1)

Selection to a National level team (ie Can-Am, Jr.,World, U-21) (1)

Demonstrated additional involvement with the sport of barefoot water skiing. i.e.instructor, (1) judge/official, (1) volunteer at tournaments, (1) technical support. (1)

Coachability– a continued interest in excelling in the sport; a willingness to listen, study and learn. (1)

#### **WSWO Wakeboard:** PROCESS BY WHICH ATHLETES WILL BE RANKED/SCORED/EVALUATED

Athlete tournament scores, national and international rankings will be rated and points awarded for achieved positions

Tournaments fall into three separate classes Internationally ranked (Nationals/ Worlds/ Wakestock/ PWT/WWA Events) Provincially ranked (Wake Series/ Provincial Championships) Exhibition events (Buckeye's Big day out/ Canadian Wakeboard Open)

Within each event there are separate divisions athletes riders can ride in as well rankings will be based on scores in both divisions, and the more difficult the division the higher the rank eg. Open scores higher than advanced boys.

Scores will be based on rank at the contest out of all applicable riders within the quest for gold standings. Open divisions are open to all ages and consist of the best riders for that sex. There are no restrictions put on age and so riders compete against much older and experienced riders therefore their standings are for

substantially more points than in a restricted category. Restricted is the standard for their age category because it is limited to riders within their age or skill level they are scored at a lower standard.

The revised scoring system is attached below. Open international contest results are worth the most, with a 6<sup>th</sup> place open contest result worth nearly as much as a restricted 1<sup>st</sup> place result. This ranking system is followed throughout the rest of the provincial and exhibition style events.

International			Provincial			Exhibition		
Rank	Open	Restricted	Rank	Open	Restricted	Rank	Open	Restricted
1	150	50	1	100	30	1	50	20
2	125	45	2	85	25	2	40	15
3	100	40	3	70	20	3	30	10
4	80	35	4	55	15	4	25	5
5	60	30	5	40	10	5	20	
6	40	25	6	25	5	6	10	

In addition to the above evaluation elements, the W.S.W.O. selection committee will also consider the following in selecting athletes for nomination. 1 point (1) will be awarded for each element or sub element. A total of 12 points are available.

Overall commitment to the sport of wakeboarding. (1)

Demonstrated commitment to quality training during the season (1) and during the off-season. (1)

Qualified for Provincial, (1) Regional (1) and National Championships(1)

Selection to a National level team (ie Can-Am, Jr.,World, U-21) (1)

Demonstrated additional involvement with the sport of wakeboarding. i.e. instructor, (1) judge/official, (1) volunteer at tournaments, (1) technical support. (1)

Coachability a continued interest in excelling in the sport; a willingness to listen, study and learn. (1)

**7.0 Breaking a Tie:** If there is a tie in the final score between 2 athletes, the Selection Committee will use the following: In the event that two athletes accumulate the same total points, the athlete with the most first place points will be awarded the card. If a tie remains, the athlete with the highest placing(s) on their respective ranking lists will be awarded the Card. Ranking lists will be prioritized for placing as follows: International, National, Provincial.

## 8.0 Failure to Meet Selection Criteria for Health-related Reasons

Athletes who, for strictly health-related reasons, have not achieved the standards required for nomination of carded status **may** be considered for nomination under the following conditions:

- The athlete has fulfilled all reasonable training and rehabilitation requirements aimed at a speedy return to full high-performance training and competition during the period of his or her injury, illness or pregnancy and, despite making every reasonable effort to attain the applicable carding standards during the year in which the injury, illness or pregnancy occurred, has failed to do so, in the view of the PSO/MSO, for reasons strictly related to the injury, illness or pregnancy.
- The WATER SKI WAKEBOARD ONTARIO selection / discipline committee, based on its technical judgement and that of a PSO/MSO team physician or equivalent, indicates in writing the expectation that the athlete will achieve at least the minimum standards required for carding during the upcoming carding period.
- The athlete has demonstrated and continues to demonstrate his or her long-term commitment to high-performance training and competition goals, as well as his or her intention to pursue full high-performance training and competition throughout the carding period for which he or she wishes to be renewed despite not having met the carding criteria.

**Any athletes who have suffered injury that prevented them from competing during the current ranking period shall have the previous competitive season ranking period performance assessed against the current selection criteria**

**NOTE TO PSO/MSOs: If criteria is not included within the Selection Criteria, MTCS will not allow athletes to be nominated in this category.**

- 9.0 Alternates:** WATER SKI WAKEBOARD ONTARIO will also nominate alternates to those athletes nominated for Ontario Card status. Alternates will be those athletes who are ranked directly behind those athletes nominated for the allotment of Ontario Cards in a particular category/discipline. The names of alternates will be published along with the names of nominated athletes. If an athlete drops out or is removed from the OAAP an alternate will be substituted into that athlete's position, provided that:
- Alternate is substituted within 2018-2019 fiscal year;
  - An alternate meeting all requirements is available from the same category/discipline/card level (Full/Half);
  - Funding for athlete being substituted is still available within fiscal year (e.g. full funding for card has not already been paid out to athlete no longer in program).

## **10.0 To Apply:**

All required information athlete's name, address, birth date, tournament performance metrics and additional supporting information as required by the specific discipline criteria, must be submitted no later than 3 February, 2019 to:

Name: Water Ski Wakeboard Ontario

Email office@wswo.ca

By Canada Post: Attention Jaclyn Cavasin

Administrative Assistant

8 Guelph St.

Georgetown, ON, L7G 3Y9

Phone number, 289-971-0674

- 10.1** Any athlete requesting a "Residency Exception" must submit this information by 25 January, 2019 as detailed above.
- 10.2** It is the sole responsibility of the athlete to provide a full and complete application that meets all stated requirements. WATER SKI WAKEBOARD ONTARIO will neither review applications in advance of the deadline in order to make applicants aware of any missing/incorrect information and/or attachments nor make corrections on behalf of the athlete. Any revisions on the part of the athlete will only be accepted prior to the posted submission deadline.
- Applications that are sent directly to the Ministry of Tourism, Culture and Sport rather than to WATER SKI WAKEBOARD ONTARIO will not be considered valid or to have been received by the WATER SKI WAKEBOARD ONTARIO deadline.
- 10.3** An email will be sent by **6 February, 2019** confirming receipt. It is the athlete's responsibility to contact WATER SKI WAKEBOARD ONTARIO if this email is not received to be certain that the application has been successfully received by the deadline date.

The Sports Organization – Athlete Agreement will only come into effect if an athlete is selected and accepts carding status through the OAAP program. Athletes who fail to return a signed Athlete Agreement by the deadline date will not be carded.

- 10.4** WATER SKI WAKEBOARD ONTARIO will publish or make known a draft list of athletes nominated for Ontario Card status by no later than **February 15, 2019**.

In the event of a conflict or inconsistency between the MTCS eligibility requirements detailed in the MTCS binder provided to PSO/MSOs and duplicated in the Athlete Handbook provided to each nominated athlete and the eligibility requirements listed in the PSO/MSO Athlete Selection Criteria Document prepared by the PSO/MSO, the MTCS Binder/Athlete Handbook shall prevail.

## 11.0 Appeals

Athletes who have not been nominated for an Ontario Card by the WATER SKI WAKEBOARD ONTARIO Selection Committee or who have been nominated for a 'Half Card' versus a 'Full Card', where applicable will be allowed to appeal that decision by filing a "Notice of Appeal" with MTCS. Appeals will be heard by an Appeals Committee comprised of representatives from the sport community, selected by the MTCS.

Grounds for appeals will be limited strictly to issues related to:

- A) Whether or not the Selection Committee has completed the selection process in accordance with its own published selection criteria and related procedures;
- B) Whether or not the Selection Committee applied the selection criteria in a manner that was free from bias, discrimination and/or conflict of interest.

Issues related to the specific content or selection requirements contained in the WATER SKI WAKEBOARD ONTARIO Selection Criteria are not grounds for an appeal and should therefore be discussed directly with the leadership of WATER SKI WAKEBOARD ONTARIO

Please note that before an athlete can file a Notice of Appeal, he or she must first ask WATER SKI WAKEBOARD ONTARIO in writing for reasons explaining why he or she was not nominated for an Ontario Card. The deadline for this appeal is 19 February, 2019. The WATER SKI WAKEBOARD ONTARIO response is required by 22 February, 2019.

If the athlete is not satisfied with the WATER SKI WAKEBOARD ONTARIO response, the athlete may submit a **Notice of Appeal**, found below. A Notice of Appeal will only be accepted from the athlete or their parent/guardian on the MTCS-provided template (typed or hand-printed, no hand-written entries) through email, regular post, registered mail, courier or delivered in person. One appeal cannot be written on behalf of multiple athletes. The Notice of Appeal must be received by MTCS by noon on the deadline day. Appeals that are delivered personally or by courier shall be deemed to be received on the date of delivery.

Once MTCS has received the Notice of Appeal, it will share it with WATER SKI WAKEBOARD ONTARIO, who will then submit a **Response** with MTCS by a specified deadline. The Response will outline why WATER SKI WAKEBOARD ONTARIO believes that the Selection Committee's decision not to nominate the athlete should be upheld by the Appeals Committee. MTCS will share the WATER SKI WAKEBOARD ONTARIO Response with the athlete.

If, after receiving the WATER SKI WAKEBOARD ONTARIO Response, the athlete believes th WATER SKI WAKEBOARD ONTARIO has raised new or additional reasons to justify the Selection Committee's decision not to nominate the athlete for an Ontario Card, then the athlete will have an opportunity to file a **Reply** with MTCS, responding to these additional reasons. The Reply must be limited to these additional reasons and cannot be used to make submissions already raised in the Notice of Appeal, or that the athlete neglected to include in the Notice of Appeal. The Reply will only be accepted on the MTCS-provided template.

Once MTCS receives the Notice of Appeal, the Response, and the Reply (if applicable), it will provide those materials to the Appeals Committee. The Appeals Committee will discuss all appeals at once. During its review of the appeals, the Appeals Committee reserves the right to request additional information from both the athlete and WATER SKI WAKEBOARD ONTARIO.

After reviewing an appeal the Appeals Committee will have the authority to:

1. Direct WATER SKI WAKEBOARD ONTARIO to redo the selection process using the correct criteria/process and submit a new list of nominated athletes;

2. Deny the appeal; or
3. Allow the appeal and nominate the appellant for carding status.

Once the Appeals Committee has reached its decision, it will contact the athlete and WATER SKI WAKEBOARD ONTARIO in writing to communicate its decision and the reasons therefore.

An athlete who has had his or her appeal denied is not permitted to submit a second appeal to the Appeals Committee on the same or different grounds.

**Note:** WATER SKI WAKEBOARD ONTARIO is encouraged to resolve disputes or disagreements informally with athletes who have not been nominated to avoid, wherever possible, formal appeals.

**11.1** The deadline for athletes to submit an “**Athlete’s Notice of Appeal**” to the Appeals Committee is **February 26, 2019 at 12 noon.**

**11.2** Appeals must be completed on the Notice of Appeal template below and will be directed to:

*Quest for Gold* Appeals Committee  
c/o Sport, Recreation and Community Programs Division  
Ministry of Tourism, Culture and Sport  
777 Bay Street, 18<sup>th</sup> Floor  
Toronto ON M7A 1S5

**2018-2019 *Quest for Gold* – Ontario Athlete Assistance Program  
Athlete’s Notice of Appeal Template**

The deadline for an athlete to submit an appeal to the Appeals Committee is 12 noon on February 26, 2019. Appeals will only be accepted on the MTCS-provided Notice of Appeal template. **Please refer to the appeals section of your PSO/MSO’s Athlete Selection Criteria document prior to completing this form.**

**Return form to:**

***Quest for Gold* Appeals Committee  
c/o Ministry of Tourism, Culture and Sport  
Sport, Recreation and Community Programs Division  
777 Bay Street, 18<sup>th</sup> Floor, Toronto ON M7A 1S5 Email: Scott.Cooper@ontario.ca**

Full Name \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_  
Postal Code \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_  
Sport / PSO \_\_\_\_\_

**Reason for Appeal (Check all that apply):**

- Whether or not the PSO/MSO has completed the selection process in accordance with its own published selection criteria and related procedures;
- Whether or not the PSO/MSO applied the section criteria in a manner that was free from bias, discrimination and/or conflict of interest.

**Provide a two-line summary of the reason for the appeal:**

**In the space below, (continue on to next page as needed) provide the reasons communicated to you by your PSO/MSO as to why you were not nominated for an Ontario Card, and the date the information was provided. (Note: This Appeal will not be accepted unless it contains a response from your PSO/MSO.)**

Date of PSO response: \_\_\_\_\_

**In the space below (continue on to next page as needed), provide a detailed account of the situation to allow the Appeals Committee to understand the basis of the appeal (please submit additional pages/supporting documentation as necessary):**

**PLEASE NOTE that all decisions of the Appeals Committee are final.**

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A.                      Print Name of Appellant                      Signature of Appellant                      Date

All information provided to the Appeals Committee will be shared with both the Appellant and the PSO.