

WSWO Board of Directors Meeting Minutes

Location	Conference Call				
Date	4 April 2018				
Meeting Called to Order at:	8:10PM				
Roll Call	Mike Spence, Paul Roberts , Wendy Durigon,				
Guests	none				
Absent	Geordie Neulands, Todd Spalding, Steph Collins , Erika Langman				
Minutes Recorded By:	Mike Spence				
Review Minutes from Last Meeting	<p>- The minutes from the Board Meetings 7 Feb, 2018 meeting Motion to accept minutes: Wendy Second by : Paul Action arising from the minutes;</p> <ul style="list-style-type: none"> ➤ Mike sent a copy of Jaclyn's job description/contract to the board to be included with the meeting notification for the 4 April meeting. ➤ Budgets remain overdue from Wakeboard and Coaching ➤ Definition of a member: Paul ➤ New strategic plan required 				
WSWO Board Effectiveness going forward	All members required to discuss this issue.				
WSWC & WSWO Board relationships	<ul style="list-style-type: none"> ➤ Conflict from the cease and desist order, communicated on March 6th to WSWO regarding Paul, from WSWC. ➤ Traditional Nationals update provided insight into WSWC requirements that are putting strain on the financial and volunteer resources for the event. 				
MCTS & Hosting Grant submissions OASF funding	<p>MTCS / OASF update</p> <p>New strategic plan required to align with all Ministry requirements.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 30%;">April 1, 2018</td> <td>Demonstrate on-going maintenance of Sport Recognition Policy status.</td> </tr> <tr> <td></td> <td>For April 1, 2018 in particular, proof of the implementation of the following board approved policies: Inclusion, Screening, Confidentiality, Social Media, Anti-Doping and Code of Conduct for Parents is required.</td> </tr> </table> <p>MTCS: Barbara is the replacement consultant for Faye Blackwood who is off on medical leave,. Barbara has been critical of our application to Action: Face to face meeting of all board members with Barbara to gain an understanding of where we stand as an organization in the context of the Ministry. Further establish the next steps. Paul to co-ordinate.</p>	April 1, 2018	Demonstrate on-going maintenance of Sport Recognition Policy status.		For April 1, 2018 in particular, proof of the implementation of the following board approved policies: Inclusion, Screening, Confidentiality, Social Media, Anti-Doping and Code of Conduct for Parents is required.
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Hosting grants update	HOSTING: Submittals were completed on time. The shared \$20,000 between Traditional and Wakeboard shall be transacted aligned with the approved budget allocations. (pending Wakeboard budget)				

Quest for Gold	<p>Q4G update</p> <ul style="list-style-type: none"> ➤ All carding has been finalized for the athletes. The final amount and funds release date was expected by 31 March as stated in the last communication from the MCTS. Notification released 5 April from MCTS. Letters and cheques will go to the athletes by 13 April.
2018 Budgets for each committee/discipline	<ul style="list-style-type: none"> ➤ Traditional & Barefoot budgets have been completed and submitted. The office budget is in place. The budget format has 2017 budget and actuals listed as well as 2018 budget and actuals columns. Each GL line is connected to Quick books for ease of reporting and proper financial management. ➤ Overdue from the last board meetings. Completed budgets for Wakeboard and Coaching. Action: Todd and Geordie
On line membership system	<p>Progress status is unknown. Family member option needs to be removed in accordance with Ministry recommendations.</p>
Policy Update	<p>Reviewed Policies: Discipline and Complaints Policy Conflict of Interest Policy Alternate Dispute Policy</p> <p>New policies: Code of Conduct Confidentiality Anti-Doping Policy Social Media Policy Screening Policy Inclusion Policy</p> <p>MOTION by Mike: Accept all policies that were reviewed and created 2nd by Wendy, Carried The effective implementation and execution of the policies is a requirement.</p>
Other Business	<p>Wendy: Website progress will resume when a deposit cheque has been issued. This is underway, expected to be completed and sent by 16 April, 2018. Also, photos of grass roots activities would provide balance to the website content. Possible sources, LTAD, photo contest etc.</p>
Adjournment	<p><i>Motion: to adjourn meeting made By: Mike Seconded by: Wendy Motion Carried Meeting adjourned at: 9:25PM</i></p>