

WSWO Board of Directors Meeting Minutes

Location	Conference Call
Date	6 Dec., 2017
Meeting Called to Order at:	8:10PM
Roll Call	Mike Spence, , Steph Collins , Erika Langman, Geordie Neulands,
Guests	none
Absent	Dave Dubbin, Paul Roberts (no quorum)
Minutes Recorded By:	Mike Spence
Review Minutes from Last Meeting	- The minutes from the Board Meetings 1 November 2017 Motion to accept minutes: No quorum. Defer to 3 Jan 2018 meeting Action arising from the minutes; deferred
Grant Hosting Grant submissions OASF funding	<ul style="list-style-type: none"> ➤ Hosting Grant : Line item in the grant for a single discipline event or a multi discipline event festival by combining media and marketing ➤ The reconciliation of the programs reported to the grant money awarded shall be reported by 31 Oct 2017: Status is in the e mail Open. Revised operational plan, budget and the progress report has been shifted and is due 31 Dec., 2017. Status is not clear at this time. Board approval is required. Next target date is 20 Dec., progress reports and revised operational plan from each discipline and the office.
Notice of Directors prepared to continue in their positions Date for nominations to the Board of Directors	<ul style="list-style-type: none"> ➤ Geordie, Erika, Steph, Mike are prepared to continue ➤ Status of Paul and Dave to be determined ➤ Open Coaching and marketing positions since Dustin resigned ➤ AGM notice to be issued
Quest for Gold	<ul style="list-style-type: none"> ➤ The traditional Q4G update will be released in early 2018, the program is still active. ➤ Scott Cooper has confirmed that Jaclyn and I are still the contacts.
Year End Preparation	P&L YTD to Oct 31, 2017 - P&L Detail report for the months July, Aug & Sept 2017 - Balance Sheet detail report for the months Oct 31, 2017
TO2015 Legacy Assets	<ul style="list-style-type: none"> ➤ No update
Marketing Plan & Communication Strategy	<ul style="list-style-type: none"> ➤ None ➤ None
Tournament and Season wrap up: reports	Pending wakeboard articles, other articles are submitted
2018 Magazine	The strategic plan for improved digital platform would be required to align with our grant application Print vs digital? Price and strategy unknown,
2018 AGM	Saturday, Jan 13, 2018 is set for the AGM. 6:00 pm Note: WSWC congress is Jan 5,6,7 in Toronto

By Laws and electoral policy, committee structure:	Action: The Executive Board review shall be done by October 2017 by in preparation for the 2018 AGM. <ul style="list-style-type: none">• Mike and Paul completed the current by laws review. Review by 15 Nov. Minor corrections completed. Report to the board for information
Other Business	Xmas gift for Jaclyn: \$100:00 Mike to follow through 3 event nationals Aug. Date and location TBD.
Adjournment	<i>Motion: to adjourn meeting made</i> <i>By: Mike</i> <i>Seconded by: Steph</i> <i>Motion Carried</i> <i>Meeting adjourned at: 9:25PM</i>