

WSWO Board of Directors Meeting Minutes

Location	Conference Call
Date	3 January 2018
Meeting Called to Order at:	8:00PM
Roll Call	Mike Spence, Dave Dubbin, Paul Roberts , Steph Collins , Erika Langman
Guests	none
Absent	Geordie Neulands
Minutes Recorded By:	Mike Spence
Review Minutes from Last Meeting	- The minutes from the Board Meetings 1 November 2017 No quorum on Dec. 6th. Defer to 3 Jan 2018 meeting Motion to accept minutes from Nov. 1st Steph, Second by Dave and Dec 6th, 2017: Mike, 2nd by Steph Action arising from the minutes; Paul and Dave will continue in their board positions of President and Treasurer respectively
MCTS & Hosting Grant submissions OASF funding	<ul style="list-style-type: none"> ➤ Steve Jarrett to co-ordinate with Erika and Steph prior to submittal <p>Lessons learned:</p> <ul style="list-style-type: none"> ➤ Clear guidelines for budget reporting aligned with grant requirements; specifically with actuals to budget ➤ WSWO policies & procedures shall be the guideline ➤ Due dates and milestones to assist in keeping on track ➤ Ministry communication protocols ➤ Other items to be tabled when reviewing WSWO communication and with any Ministry feedback
Committee Reports	<ul style="list-style-type: none"> ➤ Sent to Jaclyn in prep for the AGM : follow up to the ➤ Each chair will present their reports at the AGM
Quest for Gold	<ul style="list-style-type: none"> ➤ The traditional Q4G update was released 21 Dec 2017. Criteria is due 12 Jan, 2018, the program is still active. ➤ Communication was distributed to Paul, Jaclyn, Steph and Erika ➤ Motion: Use the same selection criteria as last year unless there is a conflict in the 2017-2018 requirements. Athlete distribution will be 4 ½ cards to Wakeboard and 2 full cards each for traditional and barefoot Motion: Steph 2nd: Erika, Carried ➤ Add receipts for expenditures in the athlete acceptance criteria
2018 Budgets for each committee/discipline	<ul style="list-style-type: none"> ➤ Due for the next board meeting
WSWC Congress	<ul style="list-style-type: none"> ➤ At the Westin Airport Jan 5,6,7. Jaclyn had communicated the information sent from WSWC.
On line membership system	What happened to Goal Line?? Paul will ask at congress
2018 AGM	<p>Saturday, Jan 13, 2018 is set for the AGM. 6:00 pm Elections and board positions based on the by-law revisions. Paul, Mike and Dave will continue. Erika is nominated for Director of Marketing. Proposal for the creation of a Grants director. See below in by laws.</p> <p>Committee chairs proposed: Todd Spalding for Wakeboard, Camps is open Steph indicated he would step down as 3 event chair and be replaced by Jamie McClintock. Concerns were raised by Paul and Mike regarding violation of the WSWO conflict of interest policy. Further</p>

	investigation is required.
By Laws and electoral policy, committee structure:	<p>Action: The Executive Board review shall be done in preparation for the 2018 AGM.</p> <ul style="list-style-type: none"> • Mike and Paul completed the current by laws review on 15 Nov. Minor corrections are completed. <p>MOTION: Present the revised 2018 by-laws to the membership at the AGM.</p> <p>Motion by Dave, 2nd by Mike. Create a director position for Grants to add to the board</p> <p>Motion by Steph, second by Mike</p>
Other Business	It appears that Dustin Titus has been put in charge of the TO 2015 Legacy Assets. Further details to follow
Adjournment	<p><i>Motion: to adjourn meeting made</i> <i>By: Mike</i> <i>Seconded by: Erika</i> <i>Motion Carried</i> <i>Meeting adjourned at: 9:35PM</i></p>